

**City of Martinsburg
Planning Commission
Wednesday, July 2, 2025
6:00 PM
Martinsburg City Hall
232 N. Queen St
J. Oakley Seibert Council Chambers**

1. CALL TO ORDER

2. ROLL CALL (and microphone check)

3. APPROVAL OF MEETING MINUTES

3a. June 4, 2025

4. UNFINISHED BUSINESS

4a.

Project # 2024-108-SP SITE PLAN APPROVAL: The property is located at New York Ave and Danbury Ln and is identified on Berkeley County Martinsburg District Tax Map 27, Parcel 61. The applicant is requesting Site Plan Approval to construct a WAWA gas station/convenience store with associated infrastructure. Integrity Federal Services, Inc., Pete Cloutier, Appellant.

5. NEW BUSINESS/PUBLIC HEARINGS

5a.

Project # 2024-66-SP: SITE PLAN APPROVAL: The property is located at 801 E. Moler Ave is identified on Berkeley County Martinsburg District Tax Map 7, Parcel 47. The applicant is requesting Site Plan Approval for development of 10 residential lots with associated infrastructure. The existing home will remain as a separate lot with stormwater management. Integrity Federal Services, Inc, Mark McDonald, Appellant.

6. NEW BUSINESS/ NON-PUBLIC HEARINGS

6a.

Project # 2025-52-FP: FINAL PLAT DETERMINATION: The Prentiss Point Section 5 Phase 4. The property is located off Cabriolet Court and is identified on Berkeley County Martinsburg District Tax Map 23, Parcel 9. The applicant is requesting Site Plan Approval for development of 17 residential lots (lots 11-14, 17-24 & 26-30) with associated infrastructure. Fox & Associates, Inc, George Nagel Appellant.

7. DISCUSSION/ACTION ITEMS

7a. None

8. OTHER BUSINESS

8a. None

9. ADJOURNMENT